

REGULAR MEETING OF THE COUNCIL  
CITY OF AMITY, OR

Minutes

A Regular Meeting of the City of Amity City Council was held at 7:00 p.m. on Wednesday, April 8, 2020 in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Councilor Ryan Lehman, Councilor Robert Andrade, Councilor Jenna Goings, Councilor Napua Rich, Councilor Sandy McArthur, Councilor Nicholas Wilkinson and Mayor Michael Cape

Councilors Absent

None

Staff Present

City Administrator Michael Thomas and City Clerk Amber Lopez

**CONSENT AGENDA:** Councilor Lehman moved to approve the Consent Agenda. Councilor Rich seconded and with no further discussion motion passed 6-0.

**CITIZEN COMMENTS/QUESTIONS:**

- A. DIG Report: Eve Silverman emailed report to Mayor Cape. Mayor Cape read DIG report. They did not have a meeting this last month. The hanging flower baskets for downtown are planted and being cared for.
- B. CITIZEN COMMENTS: There were none.

**OLD BUSINESS:**

- A. 2<sup>nd</sup> Reading and Vote to Approve Ordinance 662 – an Ordinance Amending the Amity Development Code. Administrator Thomas let Council know there have been no changes since the last reading of Ordinance 662. Councilor Lehman made motion to approve Ordinance 662 as is and to enact in thirty (30) days of this date. Councilor Wilkinson seconded and with no further discussion motion passed 6-0.

**NEW BUSINESS:**

- A. Resolution 2020-02 Declaration of a State of Emergency Due in response to COVID-19: Mayor Cape explained the reason for Resolution. With the City declaring the State of Emergency it will help the City and Citizens to get funds possibly, to help with utility assistance and loan forgiveness. Councilor Wilkinson moved to approve Resolution 2020-02 and declare a State of Emergency in response to COVID-19. Councilor Andrade seconded. Mayor Cape asked if there was any discussion, there was. Councilor Lehman asked with city declaring emergency now does it guarantee city funding. Mayor Cape explained that it does not guarantee us getting funding but declaring the emergency gives the city a better chance of getting funding. Councilor Lehman wants to make sure that our declaration is detailed so that we will not have to come back and make an amendment to it down the road. Mayor Cape explained that the city used other cities declaration and had our city attorney review the ordinance. If we declare the emergency, it will assist our local businesses as well. Mayor cannot guarantee that we will not have to come back and make an amendment as we do not know what will happen down the road. The declaration meets the requirements as of today. Councilor Lehman asked about the other meetings of the City. Including Committee meetings. Administrator Thomas explained the wording allows the city to be able to cancel other meetings if needed. The meetings will continue, unless Mayor, Councilors or Commissioners need to cancel. Mayor Cape asked if there was any further discussion. There was none. With no further discussion motion passed 6-0.

- B. Collective Bargaining Agreement: Administrator Thomas went over the changes in the agreement. A lot of the changes were to match recently passed Oregon House Bills. The biggest change is the pay change from 2% to 3% raise. City Attorney reviewed the contract, and all looks good. Councilor Lehman asked for clarification if the contract goes until 2023. Administrator Thomas said yes it does. Councilor Lehman made motion to approve the agreement with Laborer's International Union of North America, local 737, for the period July 1, 2020 to June 30, 2023. donations as recommended. Councilor Goings seconded. Mayor Cape wanted to recognize and thank the union for their cooperation during all this. The agreement was supposed to be done last June, but they allowed the City extra time. Councilor Lehman asked regarding public works part time employee. Does the cost increase make it feasible to bring the part time employee to full time? Administrator Thomas explained at this time the city will not be able to have the position full time but can still have the position at part time. With no further discussion motion passed 6-0.
- C. 1<sup>st</sup> Reading Ordinance 661 - Re-Establishing Planning Commission: Administrator Thomas went over background of Ordinance 661 and read the 1<sup>st</sup> reading. Councilor Goings moved to approve Ordinance 661 as is with this first reading, then complete a second reading at the May 6, 2020 City Council meeting for vote to enact. Councilor Lehman seconded and with no further discussion motion passed 6-0.
- D. Resolution 2020-01 – Rules of the Amity City Council: Administrator Thomas explained staff made the recommended changes from Council. Councilor Goings moved to approve Resolution 2020-01 Rules of the Amity City Council. Councilor Rich seconded motion and with no further discussion motion passed 6-0.

#### **DEPARTMENT REPORTS:**

- A. City Administrator Report by Mike Thomas: City Administrator Thomas submitted his report and had nothing else to add. Councilor Lehman asked about the grant info LOC sent out regarding grant opportunities for parks. Lehman asked if the city was going to submit for a grant for park improvements. Administrator Thomas planned on to but has not as of now. The city was rejected for park improvements that the city applied for previously. There were no comments for the City Administrator.
- B. City Recorder Report by Natasha Johnson: City Recorder Johnson submitted and had nothing else to add. There were no comments for the City Recorder.
- C. Public Works Report by Gary Mathis: Public Works Superintendent Mathis submitted his report and was not present at the meeting. There were no comments for Public Works.
- D. Law Enforcement Report by Sheriff's Office: Deputy High gave Sheriff Office report. He updated Council regarding the graffiti around the town. He is having patrol do more late-night driving around town with kids being out more and if Council had any questions. There were no additional comments for Deputy High.
- E. Library Report by Marcia Robbins: The Head Librarian, Marcia Robbins, submitted a report as she was not present at the meeting. Mayor Cape explained that the library is closed due to staff being high risk and hard to keep library maintained to meet state guidelines. There were no comments for the Library.
- F. City Engineer Billing Report: There was nothing to add. There were no comments for the City Engineer.
- G. City Attorney Report: See attached billing and nothing to add. There were no comments for the City Attorney.
- H. City Planner Report: See attached billing and nothing to add. There were no comments for the City

Planner.

**BUSINESS FROM THE MAYOR & CITY COUNCILORS:**

- A. Mayor Report by Mayor Michael Cape: Mayor Cape gave his report. He has been on a lot of conference calls. Things are changing day by day. Social distancing seems to be working in Oregon. The state is looking in regarding budget meetings. Budget meetings have strict guidelines and must have an adopted budget by June 30. The zoom meetings will keep the city moving forward and to meet deadlines. He will be attending the upcoming Mayor's Meeting and was invited by the Mayor of Newberg to be a part of the Mayor's Prayer for the City. There were no comments for the Mayor.
- B. Councilor Jenna Goings Report: Councilor Goings had nothing to report. Councilor Lehman mentioned to Councilor Goings need to get a hold of Tourism Committee about the grant and needing extension. Councilor Goings has been in contact with Barb Bond and will pass on the info to City Recorder Johnson. There were no additional comments for Councilor Goings.
- C. Councilor Ryan Lehman Report: Councilor Lehman submitted his report and asked staff if the packet and material could be sent out in one email and if cannot be in one email to have hard copies for Council to pick up. There were no comments for Councilor Lehman.
- D. Councilor Sandy McArthur: Councilor McArthur submitted her report with nothing to add. There were no comments for Councilor McArthur.
- E. Councilor Napua Rich Report: Councilor Rich submitted her report with nothing to add. There were no comments for Councilor Rich.
- F. Councilor Robert Andrade report: Councilor Andrade submitted his report and said the acoustics in the room are bad and hard to hear. There were no additional comments for Councilor Andrade.
- G. Councilor Nickolas Wilkinson report: Councilor Wilkinson had nothing to report. There were no comments for Councilor Wilkinson.

Mayor Cape let Council know if they have any comments or suggestions regarding zoom meeting to let City staff know. Explained City Staff is staggering shifts. This is all new to everyone. Councilor Lehman noticed Public Work employees were not social distancing and riding in same vehicle together. Wants to make sure city staff is social distancing with each other and the public. Mayor cape thanked him and said we need to be role models. Councilor McArthur has masks that she can donate to staff and will bring them in.

Mayor Cape declared the meeting adjourned.

**Approved by May 6, 2020**

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Michael Cape, Mayor

**Attest:**

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Natasha Johnson, City Recorder