

REGULAR MEETING OF THE COUNCIL
CITY OF AMITY, OR

Minutes

Regular Meeting of the City of Amity City Council was held at 7:00 p.m. on Wednesday, December 2, 2020 in the Council Chambers, City Hall, 109 Maddox, Amity, Oregon.

Councilors Present

Councilor Ryan Lehman, Councilor Jenna Goings, Councilor Sandy McArthur, Councilor Napua Ann Rich, Councilor Robert Andrade (late) and Mayor Michael Cape

Councilors Present via Zoom

None

Councilors Absent

None

Staff Present

City Recorder Natasha Johnson, City Administrator Mike Thomas, and Public Works Superintendent Gary Mathis

CONSENT AGENDA:

Councilor Lehman moved to approve the Consent Agenda. Councilor Rich seconded and with no further discussion motion passed 5-0.

CITIZEN COMMENTS/QUESTIONS:

- A. DIG Report: Erin Rainey with DIG discussed Christmas Parade that is happening on December 4. DIG also received 1000 daffodils and trying to plan what to do with them. Mayor Cape let DIG know that he is proud of them for continuing the parade. He went over the even and thanked DIG again.
- B. Mayor Cape's Presentation to Melissa Bradley (Mel Jensen): Mayor Cape presented Melissa Bradley with an award from Civic Plus for recognizing her for starting a campaign to support local businesses of Amity. Mayor Cape and Administrator Thomas nominated Melissa Bradley and she was selected for the award – 1 out of 100 people awarded nationwide. Mayor Cape thanked her for what she did.
- C. Presentation for Mayor Cape and Councilor Goings: Mayor Cape presented Councilor Goings with a plaque and thanked her for her service to the City of Amity.

City Administrator presented Mayor Cape with a plaque and thanked him for his service for the City of Amity. Mayor Cape thanked staff and Council and everyone in the City for everything.

OLD BUSINESS:

- A. 2nd Reading of Ordinance 666 – An Ordinance Amending the Amity Zoning Map: Administrator Thomas went over background and recommendation for Ordinance 666. Councilor Lehman moved to second reading by title only and to approve and enact Ordinance 666: An ordinance amending the Amity Zoning Map. Councilor Andrade seconded and with no discussion motion passed 5-0.

NEW BUSINESS:

- A. Resolution 2020-15 Compliance by Transient Lodging: Administrator Thomas went over background of Resolution 2020-15. Councilor Lehman moved to adopt Resolution 2020-15, declaring that vacation rentals in the City of Amity need to complete a Home Occupation Application and a Business License with the city. Councilor Rich seconded motion. Councilor Lehman explained further for the reason of the resolution. With no further discussion motion passed 5-0.
- B. Resolution 2020-16 Accepting the Abstract of Votes: City Recorder Johnson went over background of Resolution 2020-16 and went over election results. New Mayor will be Joshua Clark, Councilor position 5 will be April Dyche, Councilor Position 3 will be Rachel King and Re-elect Council position 1 is Sandy McArthur. Councilor Goings moved to approve Resolution 2020-16 accepting the election results as tallied and certified by Yamhill County Clerk Brian Van Bergen. Councilor Lehman seconded. Mayor Cape congratulated all the candidates. With no further discussion motion passed 5-0.
- C. Approve Purchase Option for Water System Improvements: Administrator Thomas went over the background of the purchase option. The City is needing the property to continue the water project. Councilor Lehman moved to authorize the Mayor to execute the purchase option and to authorize the payment of the funds to Ms. Rothenbucher. Councilor McArthur seconded. Mayor Cape let Council know the payment amount is \$500.00. Councilor Lehman just wants to make sure the project to continue moving forward and no more delays. Administrator Thomas updated Council where the project is as of now. Mayor Cape explained some of the hold up is with ODOT. Councilor Lehman updated upcoming Mayor and Councilors with brief background. With no further discussion motion passed 5-0.
- D. Surplus of a 2006 Model Public Works Truck: Administrator Thomas went over background regarding the surplus of the Public Works Truck. Councilor Rich moved to approve the declaration of this vehicle as surplus. Councilor Lehman seconded and with no further discussion motion passed 5-0.

DEPARTMENT REPORTS:

City Administrator Report: Submitted his report and added an update regarding the park being graffitied over Thanksgiving weekend. He is working on the insurance claim and the YCSO is also working on it as well.

He updated Council regarding park equipment and that it is being delivered tomorrow and will have it installed by the Christmas Parade hopefully.

Councilor Andrade asked about putting up some cameras at the park. PW Superintendent Mathis said he can look into it. Mayor Cape suggested a camera to Public Works.

Mayor Cape asked Administrator Thomas for an update regarding the total with the CRF grant funds. Administrator Thomas gave update regarding the funds. There is still around 4k left. Mayor Cape suggested possibly buying gift cards from local businesses and distribute to the local community. City Recorder suggested more plexy glass for City Hall. Administrator Thomas looked into regarding helping businesses get setup with heaters for outdoor eating areas and companies have a 4-month backlog. Councilor Lehman suggested giving back to local businesses. Administrator Thomas said he will investigate it.

City Recorder/Treasurer Report: City Recorder Johnson submitted her report and added regarding more safety for City Hall and some suggestions. Administrator Thomas also gave some suggestions regarding the safety of City Hall. Councilor Goings said safety first for employees. Councilor Lehman reminded staff to call 911 before staff. Councilor McArthur suggested silent panic alarm. Councilor Lehman will discuss at Committee. There were no further comments for City Recorder.

Public Works Report: Submitted his report and had nothing to add. Councilor McArthur asked for update regarding the city goats. PW Superintendent Mathis updated how well they are doing.

Law Enforcement Report: Deputy High updated Council regarding graffiti and they are looking into it. He went over some of the different calls happening around the city.

He also suggested for City Hall to put in a silent panic alarm and they respond very quickly to them and not have to go thru YCOM. Mayor Cape asked about false alarms and how to deal with them. Deputy High explained contact security alarm that it was a false alarm. There were no further comments for Law Enforcement.

Library Report: Librarian Jenkins submitted her report and was not present at the meeting. There were no comments for the library.

City Engineer Billing Report: Billing report submitted and there were no comments.

City Attorney Billing Report: Billing report submitted and there were no comments.

City Planner Billing Report: Billing report submitted and there were no comments

BUSINESS FROM THE MAYOR & CITY COUNCILORS:

Mayor's Report by Mayor Michael Cape: Submitted his report and added regarding his segment on the news this last Monday. He discussed upcoming conference calls that he will be taking part in. He is looking forward to the upcoming events in Amity in December.

Councilor Ryan Lehman & Finance Committee Report: Councilor Lehman submitted his report and had nothing to add. There were no comments for Councilor Lehman.

Councilor Sandy McArthur & Ordinance Committee Report: Councilor McArthur submitted her report and had nothing to add. There were no comments for Councilor McArthur.

Councilor Robert Andrade & Public Works Committee Report: Councilor Andrade submitted his report and had nothing to add. There were no comments for Councilor Lehman.

Councilor Jenna Goings & Community Engagement Committee: Councilor Goings did not submit a report. She thanked everyone for allowing her to be on the Council. Councilor Lehman discussed Tourism stickers and facemasks using the logo. Councilor Goings asked regarding putting ad in the News Register regarding the Daffodil Festival. Administrator Thomas will work with Erin Rainey and Ryan Lehman about the ad. Councilor Lehman let Council know when the next Tourism meeting. There was no further comment for Councilor Goings.

Councilor Napua Ann Rich & Business Development Outreach Committee Report: Councilor Rich did not submit a report and she had nothing to add. Administrator Thomas updated Council regarding reaching out to all the local business owners per recommendation from the Committee. Councilor Lehman let Councilor Rich know he will be contacting her regarding distributing masks to the local businesses. There were no further comments for Councilor Rich.

Vacant & Public Outreach, Education and Communication Committee Report: There was no report and no comments.

Councilor Lehman moved to adjourn meeting at 8:20. Councilor Andrade seconded and without further discussion motion passed 5-0.

Approved by City January 6, 2021

Ryan Lehman, Council President

Attest:

Natasha Johnson, City Recorder