



CITY CLERK USE ONLY

DATE / TIME RECEIVED:

AMITY CITY PARK PICNIC AREA RESERVATION

Name: _____
Last First

Organization: _____

Address: _____

Reservation Date: _____ Hours Needed: _____ to _____

Request to extend park hours? Yes / No City Approval (initials) _____

Home Phone: ____ (____) _____ Contact Phone: ____ (____) _____

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– TERMS & CONDITIONS OF RESERVATION –

- ❖ **All reservations are on a first-come, first-serve basis. No exceptions.**
- ❖ Electricity is available only under the covered area(s). Use of electricity for lighting does not extend park hours, unless approved by the City.
- ❖ Reservations must be made to City Hall (8a-5p, M-F) with full payment.
- ❖ The City may restrict, cancel, and/or preempt reservations that conflict with City events. City reserves the right to cancel any reservation with notice and a full refund.
- ❖ Reserving a covered picnic facility does not prohibit the City from reserving other Park facilities.
- ❖ Requests to reserve or occupy the entire park require the “City Park Special Use Activity Reservation” in lieu of this form.
- ❖ Requests to reserve multiple events or areas of the park require the “City Park Special Use Activity Reservation” in lieu of this form.

FEES: There is \$100.00 deposit needed for the reservation of City Park facilities. The \$100.00 deposit shall be refunded only when it has been determined that the facility is in an acceptable condition.

YOUR CITY PARK DESERVES YOUR RESPECT; PLEASE READ AND OBEY THE ATTACHED RULES AND REGULATIONS.

PARK RULES AND REGULATIONS

- In order to accomplish creative leadership, facilities and public open spaces that encourage individual satisfaction and generate community pride, and to facilitate public use, the following polices are established:
- Please clean up your area at the end of your activity.
- Please deposit your litter in the proper receptacle. Use the outside trashcans so that the trash will be picked up as part of the regular park service. Trash may not be left at the facility.
- Dogs and pets must be kept on a leash and owners **MUST** pick up after their animals. Failure to do so may result in a fine up to \$100.00.
- **NO ALCOHOL** and **NO GLASS CONTAINERS** are allowed.
- Park Hours are from **DAWN** to **DUSK**.
- Each group shall be fully responsible for the physical condition in which they leave the facility. The expense resulting from any damage or undue maintenance shall be charged to the responsible party in which the park reservation was made under. Failure to meet this obligation within 30 days of billing will be cause for cancellation of future privileges and legal action.

I have read, understand, and agree to comply with all the Rules and Regulations set forth on this reservation request form. I further agree that I am of legal age and will be personally responsible for the clean up, repair or damage to equipment or facilities and for replacement of stolen equipment, or any other costs, which might be incurred by the City on behalf of my/our usage of the park. I also acknowledge that I have been provided with a copy of the park Rules and Regulations.

Signature of Responsible Person

Date

OFFICIAL USE ONLY

Fee paid: \$ _____ on _____ Approved By: _____

Receipt No.: _____ Copy given to Park Host on _____